

## ALL ABOUT JOURNAL

### Objective:

The objective of our academic journal is to promote the dissemination of high-quality research and scholarship across a wide range of disciplines. We aim to provide a platform for researchers, scholars, and practitioners to share their findings, ideas, and insights with a global audience. Our goal is to publish innovative and impactful research that contributes to the advancement of knowledge and addresses important issues facing society.

### Vision:

Our vision is to become a leading academic journal that is recognized for its commitment to excellence, innovation, and inclusivity. We strive to publish research that is rigorous, relevant, and accessible to a diverse readership. We aim to foster a culture of collaboration and engagement among researchers and scholars from different disciplines and backgrounds. Our ultimate goal is to make a meaningful contribution to the global research community and to help address some of the world's most pressing challenges.

### Journal Frequency:

Our journal will be published twice a year, in [insert months]. Each issue will feature a diverse range of articles that showcase the latest research and developments in the field. We believe that a bi-annual publication frequency will allow us to maintain a high level of editorial quality and provide readers with timely and relevant content that reflects the latest trends and innovations in [January and July].

### Types of Papers for The Journal

- a. Empirical Papers
- b. Short Reports
- c. Review Papers
- d. Proceedings of conference
- e. Case Study

### Ethics Policy

Obtain's Journals have a strong commitment to maintaining ethical standards in publishing and expects authors, editors, and reviewers to comply with ethical guidelines. Authors must ensure that their work is original and properly cited, and they are responsible for the accuracy and integrity of their research data. Any conflicts of interest should be disclosed by authors, editors, and reviewers. Research involving human and animal subjects must follow ethical guidelines and obtain necessary approvals. The peer review process should be fair, impartial, and confidential. Any suspected ethical violations will be reported to the relevant parties and authorities, and appropriate action will be taken. Upon submission of a manuscript, the automated system carefully checks for plagiarism and uses artificial intelligence to assist in the detection process. If the similarity index for plagiarism or the use of artificial intelligence exceeds 20%, the manuscript is rejected.

### Copyright Policy

(JOURNAL) is dedicated to ethical publishing and upholds strict copyright policies. Authors retain the copyright to their work, and may reuse and distribute it for non-commercial purposes with proper attribution. Commercial use requires prior permission and may involve fees. Written permission is also required for third-party material included in a manuscript. Plagiarism and copyright infringement are prohibited, and JOURNAL will take appropriate action in such cases. The disclosure policy for funding sources and potential conflicts of interest is also important. Authors must disclose all sources of financial support and potential conflicts of interest. **The Journal** is committed to transparency and will provide access to disclosure statements upon request. Authors agree to comply with all applicable laws and regulations related to copyright and funding, and JOURNAL will take appropriate action in cases of suspected non-compliance.

### **Open Access Policy for the (JOURNAL):**

The (JOURNAL) is dedicated to the principle of open access to research, believing that making research widely available promotes knowledge dissemination and scientific progress. JOURNAL follows an open-access policy where authors retain their copyright and grant JOURNAL the right to publish their research under a Creative Commons Attribution License (CC-BY). All articles are published online in an easily accessible format, including supplementary materials, and are indexed in major databases. Authors benefit from increased visibility and the ability to freely distribute their work without restrictions. JOURNAL encourages authors to deposit their work in open-access archives to further promote research dissemination. The Journal doesn't charge any fees to the authors.

### **Peer Review Process**

The JOURNAL maintains high academic standards by subjecting all manuscripts to a rigorous peer-review process. The process involves initial screening to ensure the manuscript meets the journal's scope and formatting guidelines, assigning at least two independent reviewers with expertise in the relevant field, a double-blind review process, an author's response to the reviewers' comments and suggestions, and a final decision by the editorial board on acceptance, rejection, or revision of the manuscript. The Journal is committed to maintaining a fair, transparent, and timely review process, providing constructive feedback to authors, and upholding the highest ethical standards in all aspects of its publication process.

### **Publication Charges**

In the case of this journal, the publication charge is USD 58, which is relatively low compared to many other academic journals. This fee is intended to cover the operational charges of the journal, such as the cost of maintaining the website, processing manuscripts, and paying for editorial support. It's worth noting that not all academic journals charge publication fees, and some may offer fee waivers for authors who cannot afford to pay. However, the decision to charge a fee is ultimately up to the journal and its editorial board. It's also important for authors to carefully consider the potential costs associated with publishing in a particular journal before submitting their work.

## **Green Open Access/Self-Archiving**

As a policy, all content published in this academic journal will be archived through the LOCKSS (Lots of Copies Keep Stuff Safe) network. This network ensures the preservation of digital content by making and storing multiple copies in various locations around the globe. By utilizing this system, we aim to safeguard our publications and ensure their accessibility for future generations. Our academic journal is committed to promoting open access to research through the Green Open Access/Self-Archiving approach. We encourage authors to deposit a copy of their final accepted manuscript in an institutional or subject repository, making their research articles freely available online. In addition to this, we propose to distribute hard copies of the printed journal and soft copies of the articles to libraries of universities and research institutes upon request or free of charge. This approach ensures that the research is accessible to a wider audience and helps to increase the visibility and impact of the author's work. We believe that this will lead to greater recognition and citation of their research, which in turn benefits the academic community as a whole.

## **Teams/Committees or Journal**

Here are some common teams/committees that may be involved in an academic journal:

***Editorial Board:*** Responsible for overseeing the overall direction and scope of the journal, selecting manuscripts for review, and making editorial decisions.

***Reviewers:*** Responsible for evaluating manuscripts and providing feedback to the editorial board.

***Production Team:*** Responsible for copyediting, typesetting, and formatting manuscripts for publication.

***Marketing and Promotion Team:*** Responsible for promoting the journal, attracting new authors and readers, and maintaining the journal's brand.

***Advisory Board:*** Provides guidance and advice to the editorial board on matters related to the journal's scope, policies, and practices.

***Ethics Committee:*** Responsible for ensuring that the journal adheres to ethical guidelines for research and publication, such as avoiding plagiarism, conflicts of interest, and ethical misconduct.

***Data and Statistics Team:*** Responsible for analyzing and reporting data related to the journal's performance, including submission and publication rates, impact factors, and other metrics.

***Technology Team:*** Responsible for managing the journal's website, digital platform, and other

technical aspects of publication. Proofreading and Editing: The selected research papers sent by the internal committee will be proofread and edited by the English Language Department/Center of the university. This will be considered a part of their duty and they will not receive any payment for this task. The department/center will be responsible for ensuring the accuracy of the articles.

Typesetting: Formatting and preparing accepted manuscripts for publication, creating, and designing the Journal layout, and publishing the final version of the manuscript online or in print. They will be ensuring that the Journal adheres to ethical and legal standards in all aspects of its publication process. Members will be from CIS and the department of information systems. This job will be considered a part of their duty for the members, and they will not receive any payment for this task. The department/center will be responsible for ensuring the accuracy of the articles. They will ensure the ethical and legal standards of the manuscript as well.

Managing the Journal's website, ensuring that it functions correctly and is up to date, troubleshooting technical issues, and ensuring the Journal's online presence is secure. Managing Editor will work as a member of this team and update the progress of the Chief Editor. This team will respond to publish the approved manuscript (approved internal committees) in the issue of the Journal. They will publish an issue of the Journal and will take care of the online archives of the Journal.

***Finance and Administration Team***: Managing the budget, overseeing financial transactions, ensuring compliance with legal and ethical guidelines, and managing subscriptions and memberships.